## Raimon Land Public Company Limited

Criteria for proposing Shareholders Meeting agendas and submit questions in advance of Annual General Meeting of Shareholders of 2017

## **Objective**

The Company recognizes the importance of shareholders, the good corporate governance and its equal practice to all shareholders as well as compliance with the law. Therefore, the company provides the opportunity for shareholders to submit questions and/or propose agendas in advance of Annual General Shareholders Meeting, with reference to the criteria below.

## Criteria

- 1. Qualification of shareholders eligible to propose the Meeting agenda:
  - 1.1 To be the Company's shareholders holding either by one or several shareholders combined;
- 1.2 To hold minimum share and have the right to vote amounting to not less than 5 percent of the total number of the voting rights of the company;
- 1.3 To fill out the "Proposed Agenda for Shareholders Meeting Form", must clarify the objective of the proposal of the agenda whether for acknowledgement, or for consideration or for approval, as the case may be:
  - 1.4 To must comply with regulations of the Securities and Exchange Commission (SEC).
  - 2. Proposal of the agenda
    - 2.1 The following proposal will do not be placed on the agenda:
- 1) The proposal is not comply with the regulation in accordance with Clause 1 or with incomplete data, documents or evidences, or with false or ambiguous statements or not propose within the time limit;
- 2) The proposal is relevant to the ordinary business operation and the fact given by the shareholders does not indicate any reasonable ground to suspect the irregularity of such matter;
  - 3) The proposal is beyond the company's authority or power to produce the purposed result;
- 4) The proposal was submitted contrary to the laws, rules and regulations of the authorities or not in accordance with the objectives, regulations, resolutions of the shareholders' meetings or with the principle of good governance;
- 5) Any other cases as specified in the notification of the Capital Market Supervisory Board or Securities and Exchange Commission or The Stock Exchange of Thailand or other relevant laws.
  - 2.2 The consideration procedure
- 2.2.1 The shareholders, fully qualified as in clause 1, shall fill out the <u>"Proposed Agenda for Shareholders Meeting Form"</u>, and submit it with other complete supplementary documents as required by the Company via registered mail to the following address during December 1 until December 31 year by year.

Company Secretary

Raimon Land Public Company Limited

No. 62 The Millenia Tower, Unit 2201-3, Langsuan Road

Lumpini, Pathumwan, Bangkok 10330

Please note on the right corner of the envelop "Proposal the Shareholders Meeting agenda"

In case where several shareholders would jointly propose the agenda, each of them must fill out the <u>"Proposed Agenda for Shareholders Meeting Form"</u>, and sign their names as evidence separately. Then the forms should be gathered into one set.

- 2.2.2 The Company Secretary shall review the documents initially prior to proposing to the Board of Directors. The proposal must not be prohibited in accordance with Clause 2.1. If the Shareholder is unable to deliver the complete and accurate documents within the date specified, it shall be deemed that the right to propose agenda to the Shareholders Meeting is waived by the shareholder.
- 2.2.3 The Board of Directors shall consider the necessity and suitability of including the proposal in the agenda. Decision of The Board of Directors is absolute and final.
- 2.2.4 The proposal approved by the Board of Directors along with the Board's opinion shall be included in the agenda of the Notice of the Shareholders Meeting. The Shareholders will be informed to acknowledge with the reason for the proposal disapproved in accordance with Clause 2.1 by the Board of Directors in the Shareholders Meeting or by other appropriate methods.
  - 3. Enquiries submission prior to the Shareholders Meeting

Recognizing the importance of shareholders as corporate governance, in advance of the Shareholders Meeting, The shareholder can submit enquiries which related the Company's business prior to the Shareholders Meeting with following details:

- 3.1 Details of enquiries to be submitted:
  - Name, Address, Telephone number, Facsimile number and E-mail (if any) of Shareholders including amount of shareholding
  - Details of enquires
- 3.2 Channels for sending enquiries:

- Via e-mail address : ir@raimonland.com- Via Registered Mail : Company Secretary

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3.3 Opening period for submission

The shareholder shall submit their enquiries during December 1 until December 31 year by year.

3.4 Fulfill of enquiries

For sharing information with other shareholders, all enquiries will be fulfilled at the Shareholders Meeting.